

MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES MEETING

August 4, 2016

Present: Susan Medeiros, Allison Forte, Allison Friend-Gray, Eric Stern, Laura Cottrell, Jennifer Phillips, Sara Wotton

The meeting was called to order at 7:14pm.

Policy Updating / Current Task: Eric has reviewed the updated town's personnel policies. It is not approved yet, but when it is, Eric will add an addendum to it so that it will meet the library's needs. The volunteer policy should also be reviewed and updated.

Secretary's Report: The minutes of the June meeting were reviewed. Allison moved to accept the report as written. Susan seconded the motion. All voted in favor.

Treasurer's Report: The supply line will need to be increased for the next budget cycle. The programming line looks like it's over budget, but doesn't account for a grant that will be applied to programming. Susan moved to accept the report as written. Laura seconded the motion. All voted in favor.

Library Director's Report:

- Staffing: After the resignation of the Children's Librarian, the staff worked together to fill the summer needs of the library. The trustees discussed creating a "Children's Team" versus continuing with a Children's Librarian position; it was decided that the director will move towards building a team of staff to cover the needs of the children's room.
- Susan moved to add the director's report to the minutes. Jen seconded the motion. All voted in favor.

Old Business: None

New Business: Monthly tasks are up to date. Susan moved to accept any and all donations. Laura seconded the motion. All voted in favor.

The meeting was adjourned at 8:29pm.

Next meeting: Wednesday, September 7, 2016, at 7:00pm.

Respectfully submitted,
Allison Friend-Gray