

MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES MEETING

August 10, 2015

Present: Eric Stern, Susan Medeiros, Allison Friend-Gray, Laura Cottrell

The meeting was called to order at 6:06pm.

Policy Updating / Current Task: The Security, Safety, and Weapons Policy and the Exhibits Policy have been updated, but final approval has been postponed until the next meeting when all trustees are present. Eric will send out a Technology Policy for the trustees to review. Susan suggested he also draft a policy on signage/display.

Secretary's Report: The minutes of the June meeting were reviewed. Allison moved to accept the report as written. Laura seconded the motion. All voted in favor.

Treasurer's Report: No changes have been made in the read-only privileges for online banking. The landscape account has not yet been closed.

Library Director's Report: Eric has decided to receive his health insurance benefits through the town. Susan will send a letter to the selectmen requesting that this change be made. Eric has proposed a change in library hours for next year based on gate count and observation. It will allow for a more consistent opening time, Friday patronage, and a change in evening hours. A plan needs to be made for winter snow removal from paths; Eric will work to find a replacement for Al Vachon. The Capital Improvement Plan was discussed; the roof can be patched for now, but the entire roof will need to be redone in the near future. Susan moved to add the director's report to the minutes. Laura seconded the motion. All voted in favor.

Old Business: The handicapped accessible ramp at the Old Town Hall is still in need of repair. Eric will continue to check in with the town regarding this issue. Eric will also check in with Gunnar Foss regarding his interest in restoring the monuments in front of the library.

New Business: Susan clarified voting procedures; only trustees (and not alternates) may make motions and vote. Monthly tasks are up to date. Fall cleanup will be discussed at the next meeting; it is suggested that it happen in early November. Susan moved to nominate Allison Friend-Gray as the new secretary. Laura seconded the motion. All voted in favor. A letter will be sent to the Selectmen for their approval. Susan moved to accept all donations. Laura seconded the motion. All voted in favor.

The meeting was adjourned at 6:55pm.

Next meeting: Monday, September 14, 2015, at 6:00pm.

Respectfully submitted,
Allison Friend-Gray