

## MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES MEETING

April 20, 2017

**Present:** Laura Cottrell, Allison Friend-Gray, Barbara Hyer, Susan Medeiros, Jen Phillips, Eric Stern, Chris Thompson

The meeting was called to order at 7:11pm.

**Policy Updating / Current Task:** Eric will continue to pursue a “Meet the Staff” listing online or in the library. The topic of remote library services was discussed so that a policy can be drafted; the Friends of the Library are willing to deliver materials to patrons who can’t make it to the library, and the Trustees agree that this would be a good use of volunteer time.

**Secretary’s Report:** The minutes of the March meeting were reviewed. Susan moved to accept the report. Laura seconded the motion. All voted in favor.

**Treasurer’s Report:** The high maintenance line is due to the lift, which was recently inspected and will not need any immediate repairs. Susan moved to accept the report. Chris seconded the motion. All voted in favor.

### **Library Director’s Report:**

- Eric continues to compare the two catalog systems that could replace Follett Destiny; he will ask for feedback from the Northwood and Raymond libraries about their experiences with Apollo and Atrium. Susan motioned to terminate the contract with Follett Destiny. Laura seconded the motion. All voted in favor. A new catalog system will be chosen before the next meeting.
- There will not be an official spring cleanup, as Chad Fernald has been doing a great job maintaining the grounds. The Friends will weed the front garden and maintain the bench.
- Susan moved to add the director’s report to the minutes. Laura seconded the motion. All voted in favor.

**Old Business:** None.

**New Business:** Sara Wotton is stepping down as a trustee. Susan moved to accept her resignation, Laura seconded, and all voted in favor. Susan moved to nominate Jen Phillips to replace her, Laura seconded, and all voted in favor. Monthly tasks are on track to be completed. Susan moved to accept any and all donations. Chris seconded the motion. All voted in favor.

The meeting was adjourned at 8:21pm.

Next meeting: Thursday, May 18<sup>th</sup>, 2017, at 7:00pm.

Respectfully submitted,  
Allison Friend-Gray