

MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES MEETING

November 16, 2015

Present: Eric Stern, Susan Medeiros, Allison Friend-Gray, Deb Merrick, Allison Forte
The meeting was called to order at 5:36pm.

Policy Updating / Current Task: Susan moved to table the Security Policy. Deb seconded the motion. All voted in favor. Susan motioned to change the minimum age at which a child can be left unattended at the library from 6 to 10. Deb seconded the motion. All voted in favor.

Secretary's Report: The minutes of the October meeting were reviewed. Susan moved to accept the report as written. Deb seconded the motion. All voted in favor.

Treasurer's Report: Susan has asked Chris to close the landscaping account. Eric will check with him to confirm that it has been done. Eric suggests we move \$4000 out of the fine account into the operating account. It will be earmarked for materials and maintenance. Susan moved to accept the report as written. Deb seconded the motion. All voted in favor.

Library Director's Report:

- Alarm system: It is triggered too frequently. Eric will talk to Chris Sterndale to make a plan going forward.
- Snow removal: There is not yet a plan in place. The library can use the town's snow removal person if needed.
- Pest control: Eric will contact Elite Pest Management to let them know the library does not want on-going pest maintenance.
- Eric and Susan will attend the Budget Committee meeting on Thursday, November 19th. Eric has created a proposed 2016 budget to bring to that meeting.
- Susan moved to add the director's report to the minutes. Deb seconded the motion. All voted in favor.

Old Business: There was a grounds cleanup in October; it resulted in a noticeable improvement. The ramp at the Old Town Hall is fixed.

New Business: The trustees are planning volunteer appreciation pie social on November 22nd, at 3pm. Monthly tasks are up to date. Susan motioned to accept any and all donations. Allison seconded. All voted in favor.

The meeting was adjourned at 6:18pm.

Next meeting: December 14th, 2015, at 6pm.

Respectfully submitted,
Allison Friend-Gray