

MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES MEETING

October 5, 2015

Present: Eric Stern, Laura Cottrell, Allison Friend-Gray, Susan Medeiros, Deb Merrick
The meeting was called to order at 6:09pm.

Policy Updating / Current Task: The Technology Policy; Display of Information, Collection Boxes, and Fundraising Policy; and Exhibits Policy were all reviewed. Susan moved to adopt the Policies as amended. Laura seconded the motion. All voted in favor.

Secretary's Report: The minutes of the September meeting were reviewed. Laura moved to accept the report as written. Susan seconded the motion. All voted in favor.

Treasurer's Report: Read-only privileges for online banking for the director and bookkeeper have been granted. The landscaping account will be closed by the treasurer before the end of the year and reallocated into the donations fund earmarked for landscaping.

Library Director's Report:

- Eric requested that the trustees consider transferring funds from the donations account into the maintenance account as needed later this year. The trustees agreed to this.
- The trustees also agreed to transfer funds out of the fine account to pay the 2016 Downloadable Books fee.
- In addition, the trustees decided that continued pest control will not be contracted out, but monitored by the director.
- The Rhoda Capron garden needs to be maintained. Eric will ask the Friends of the Library if anyone has interest in volunteering to do this. Alternatively, it could be hired out.
- Susan moved to add the director's report to the minutes. Laura seconded the motion. All voted in favor.

Old Business: None.

New Business: Monthly tasks are up to date. Eric's next review will be a two year review. Fall cleanup will be October 17th from 9am to 1pm. The trustees are planning volunteer appreciation event in November.

The meeting was adjourned at 7:47pm.

Next meeting: November 16th, 2015, at 6:00pm.

Respectfully submitted,
Allison Friend-Gray