

MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES MEETING

October 12, 2016

Present: Allison Forte, Allison Friend-Gray, Susan Mederios, Eric Stern, Jennifer Phillips, Deb Merrick

The meeting was called to order at 7:08pm.

Policy Updating / Current Task: The Personnel Policy Addendum for Blaisdell Memorial Library Employees has been created by Eric, read by the Town Manager, and reviewed by the Trustees. Susan moved to accept the addendum as written. Jen seconded the motion. All voted in favor.

Secretary's Report: The minutes of the September meeting were reviewed. Susan moved to accept the report. Jen seconded the motion. All voted in favor.

Treasurer's Report: The furniture line will decrease when donation money is moved into that line. The programming line will also decrease when a Humanities check is moved in. Materials and supplies will be above budget. Susan moved to accept the report as written. Allison seconded the motion. All voted in favor.

Library Director's Report:

- There are a number of upcoming programs. Eric has noticed a trend that co-sponsored programs are better attended than other programs. He is planning to add programs earlier in the day and on days the library is not open to see how attendance will be during these timeslots.
- The Trustees will look at the two proposed library catalog vendors (using examples from other libraries around the state) and provide feedback to the Director.
- The budget was discussed at length. The Trustees were in support of the Director's appropriation requests. It will be presented to the Budget Committee in December.
- Susan moved to add the director's report to the minutes. Allison seconded the motion. All voted in favor.

Old Business: None

New Business: The Trustees discussed holding a reception for the artist who will be displaying work in January – February 2017; the Trustees will arrange plans for this by December, after consulting with the artist. Monthly tasks are up to date. Susan moved to accept any and all donations. Deb seconded the motion. All voted in favor.

The meeting was adjourned at 8:20pm.

Next meeting: Thursday, November 10, 2016, at 7:00pm.

Respectfully submitted,
Allison Friend-Gray