

MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES MEETING

January 21, 2016

Present: Eric Stern, Chris Thompson, Laura Cottrell, Allison Forte

The meeting was called to order at 6:30 pm.

Policy Updating / Current Task: Revisions to the Security, Safety, and Weapons Policy were reviewed. Eric will finalize the draft policy before the February meeting. The public computer sign-in sheet was reviewed. Laura moved to adopt the sign-in sheet as written. Chris seconded the motion. All voted in favor.

Secretary's Report: The minutes of the December meeting were reviewed. Laura moved to accept the report as written. Chris seconded the motion. All voted in favor.

Treasurer's Report: The treasurer's report was discussed. Chris will consult with Janet Hall regarding the transfer of money from the fine savings account to cover the exceedance of allocated funds in 2015, as described in the Director's report.

Library Director's Report: The Director's Report was discussed. Laura moved to add the director's report to the minutes. Chris seconded the motion. All voted in favor.

Old Business: Susan submitted the disbursement letter and annual report of CD to Attorney General's Office.

New Business: Recent events related to septic tank maintenance and the children's room bathroom pump-up drainage system were discussed. Regular septic tank pumping should be added to the list of maintenance tasks at the library. The children's room bathroom will be monitored for signs of drainage system problems and the issue will be further discussed should problems occur again in the future. Laura motioned to accept any and all donations. Chris seconded. All voted in favor.

The meeting was adjourned at 7:30 pm.

Next meeting: Thursday, February, 2016, at 7:00 pm.

Respectfully submitted,

Laura Cottrell