

## MINUTES OF BLAISDELL MEMORIAL LIBRARY TRUSTEES MEETING

January 12, 2017

**Present:** Laura Cottrell, Jen Philips, Eric Stern and Sara Wotton.

The meeting was called to order at 7:04 pm.

**Policy Updating / Current Task:** No new policies were reviewed.

**Secretary's Report:** The minutes of the December meeting were reviewed. Laura moved to accept the report. Others present at the January meeting were not present at the December meeting and were not able to vote regarding the December minutes. The December minutes will be voted on the in February meeting.

**Treasurer's Report:** The treasurer's report was reviewed and discussed. Eric indicated that the \$5,000 that was transferred to the materials account will be reclassified as coming from the fines account. Jen moved to accept the report as written. Laura seconded the motion. All voted in favor.

**Library Director's Report:** The director's report was reviewed and discussed. Key topics discussed include:

- Magazine subscriptions will no longer be available on Overdrive. This will likely impact circulation statistics.
- Two trustee positions are up for election. Two existing trustees, Chris Thompson and Laura Cottrell, will be running to continue in their positions.
- Eric proposed creating policies for remote library services to help set standards for any library activities that are conducted at off-site locations such as day cares, schools or patrons homes

Jen moved to add the director's report to the minutes. Sara seconded the motion. All voted in favor.

**Old Business:** The library will hold a reception on February 1 or February 2 for the artist who will be displaying work in January and February. The volunteer pie social will be rescheduled to a later date in February.

**New Business:** Monthly tasks are on track to be completed. Sara moved to accept any and all donations. Laura seconded the motion. All voted in favor.

The meeting was adjourned at 7:45 pm.

Next meeting: Thursday, February 9, 2017, at 7:00 pm.

Respectfully submitted,  
Laura Cottrell